

**BEAUFORT COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING RETREAT  
March 20, 2014**

The Beaufort County Community College Board of Trustees held its Spring Retreat on Thursday, May 20, 2014 in the Board Room of Building 10. Members present: Mr. Russell Smith, Chairman, Mr. Cornell McGill, Vice Chair, Reverend Dr. Robert Cayton, Mrs. Cynthia Davis, Mr. Frank "Bo" Lewis, Mrs. Betty Randolph, Mr. Cotton Rawls, Mrs. Laura Staton, Mr. Mitchell St. Clair, Sr., Mr. Jack Wallace, and Mr. Ashley Woolard. Members absent: Mr. Julian Goff.

College staff present: Dr. Barbara Tansey, President, Dr. Crystal Ange, Vice President of Academics, Mr. Rick Anderson, Vice president of Student Services, Mr. Chet Jarman, Vice President of Continuing Education, Mr. Mark Nelson, Vice President of Administrative Services, Dr. Jay Sullivan, Vice President of Research & Institutional Effectiveness, Mrs. Judy Jennette, Executive Director of the Foundation, and Mrs. Jennie Singleton, Executive Assistant to the President and Ms. Rebecca Adams, Administrative Assistant to IE.

Chairman Russell Smith called the meeting to order at 9:00 a.m. and turned the meeting over to President Dr. Barbara Tansey who explained the "Accountable Talk Directions." Members of the Board of Trustees were mailed a Board Retreat binder with information two weeks prior to the Retreat. The first session was on Financial Aid – Trustees were asked to read the Financial Aid Chapters/Section 1-8 and highlight the passages, charts or data in each chapter that he/she found particularly interesting or important. They were asked to highlight only items that really got their attention.

The second section covered the Board of Trustees Bylaws and Constitution. Senior Staff had made some clean up and suggestions to the existing Bylaws and Constitution. Updates made by Senior Staff were reflected in red for deletions and blue for revisions. Trustees were asked to review the revisions/deletions prior to the Retreat and make any notes, suggestions or comments on their original documents.

The Board of Trustees were split out into 3 Groups and members of Senior Staff facilitated the discussion. Trustees were asked to attempt to arrive at a recommendation to present in the open board meeting for Financial Aid and revisions to the Bylaws and Constitution.

Dr. Tansey shared a PowerPoint of SACSCOC visitation to Jakarta.

Chairman Smith called the Board Meeting to order at 2:00 p.m. All members of the Retreat were present.

Bylaws and Constitution

Trustees made recommendations and revisions to the current Bylaws and Constitution. During the meeting, Jennie Singleton made revisions to the current documents and Trustees reviewed final document. The final draft of the Board of Trustee Bylaws and Constitution will go before the Board at their April 1 meeting for approval. Dr. Tansey proposed that at the Summer Senior Staff Retreat they work on consolidating the Bylaws and Constitution into one document.

#### Financial Aid Student Loan Default Rate

After much debate of the Financial Aid Student Loan Default Rate, it was decided that we would monitor the student default rate on loans and re-examine the issue in February, 2015. We will share this information at the joint meeting with the County Commissioners in April. Reverend Robert Cayton made the motion with a second by Jack Wallace. The motion passed.

#### New Business

Mr. Cornell McGill will be the Trustee representative for the 50<sup>th</sup> Anniversary Committee.

Chairman Smith called for a motion to go into closed session. Mr. Bo Lewis made the motion to go into closed session pursuant to NCGS 143-318.11(a)(1)(6) to prevent information that is privileged or confidential for personnel. Mr. Ashely Woolard seconded the motion. The Board went into closed session at 2:05 p.m.

Upon returning to open session at 2:30 p.m. Chairman Smith stated no action was taken during closed session. He called for a motion to adjourn. Mr. Jack Wallace made the motion to adjourn the meeting at 2:30 p.m. Mr. Bo Lewis seconded the motion. All were in favor.



---

Russell Smith  
Chairman



---

Barbara Tansey, Ph.D.  
President